

LEAVE RULES

1. Attendance in the college is compulsory.
2. Student should be present in time for lectures & practical's.
3. Students should take prior permission in writing from his/her class coordinators to take leave.
4. If Student remains absent without prior permission, fine of Rs.50/- per day will be imposed & he/she will not be allowed to attend lecture or practical without payments of it.
5. If student remains absent on the 1st day of college/ semester fine of Rs.500/- per day will be charged.
6. If Student is absent for three successive days without prior permission, he/she has to come along with parents. Parent has to give consent for written permission for leave more than three days.
7. Student should prepare himself for the syllabus covered during his leave period.
8. All the correspondence of student with the college should only be addressed to the principal.